Unit Annual Membership Renewal: On Your Mark, Get Set . . .

Tuesday, January 10

It's Recharter time! The BSA Internet Recharter system should be open and ready for your Renewal Pro

Recharter Packets should be in your unit's Renewal Processor's hands by now. If not, please contact yo

Instructions for completing the Recharter process are in the packet, but can also be accessed from the li

Help your Renewal Processor get this done as soon as possible, so that you can concentrate on Scoutin

Remember to complete the 2011 Journey to Excellence Scorecard for your Unit. You can use the paper here

Recharter Turn-in: February 9 (at Roundtables) OR SOONER!

Here is the suggested timeline for completion of your Recharter:

January 10, 2012 (estimated day that BSA Internet Recharter system opens)

? Log into the BSA Internet Recharter system, confirm unit information, and print out a hardcopy of worksheet.

January 10-February 9

? Confirm and correct information on the working roster. Contact every family to verify information, get payment (where applicable).

? Complete Internet Recharter process (through "Submit") and print the Charter Application.

? Gather applications and any monies needed. Ensure ScoutShop account has sufficient funds if you
? Get signatures for member applications and Unit Leader and Chartered Organization Head signatu for the Charter Application.
? Use the Recharter Payment Sheet to calculate total fees due (Recharter fee, memberships and Boy Internet system, plus insurance) Attach payment if not using ScoutShop account.

Additional documents in Packet: Annual Charter Agreement and Journey to Excellence Scoresheet

Please complete these forms and obtain signatures along with the Recharter application.

February 9
? Turn in all Recharter documents and payment by this date OR SOONER!
? Charter Renewals require the signature of a District Representative, which can be a Unit Commissi Commissioner, District Commissioner or District Professional. Districts may have different 'channe so please follow your District's process.
? Charter Renewal materials can also be sub

If you are the renewal processor for your unit and have the 2012 access code for your unit, start the proc

Tutorial

RECHARTER **HANDBOOK** **Recharter Payment Sheet**

Help

Recharter Now