Annual Recharter

It will soon be time for every unit in the Great Sauk Trail Council to renew its Internet Recharter with the Boy S

January 9, 2012 **February 9th**

To get started, each unit must identify a Renewal Processor – the person who will be using the Internet Ex

Your Unit's Renewal Processor will need to have access to Microsoft Internet Ex

Each District offers Internet Recharter training. Some will incorporate it in their Roundtables, while others

What can you do now to ensure that your Recharter goes smoothly? This is an ideal time to make sure y

Recharter packets have been distributed or made available in all Districts, either at Roundtables or throu

Here is the suggested timeline for completion of your Recharter:

Starting in October

- Identify your unit's Renewal Processor.
- Ensure that leaders have taken Youth Protection Training within the last 18 months, or get them to
  Youth Protection Training is required for all adults at the time of recharter. Adults without YPT will s

November

- Commissioners conduct Roster Checks with Unit Leaders in November to find discrepancies in me
- Journey to Excellence (Quality Unit Award) forms with baseline data (membership, retention) will
- Contact your Chartered Organization Head to ensure they will be available in January/February to

December

Recharter Packets with login (access) codes will be available for distribution a

By December 16th-Turn into Council:

- Applications for any unit members not on the Council (Scoutnet-generated) Roster
- Proof of Youth Protection training <2 years for Registered Leaders
- Relax and enjoy the holidays.

January 1-8, 2012 BSA Registration system is refreshed for 2012.

January 9, 2012 (estimated day that BSA Internet Recharter system opens)

January 9-February 9

- Confirm and correct information on the working roster. Contact every family to verify information, g
- Complete Internet Recharter process (through "Submit") and print the Charter Application.
- Gather applications and any monies needed. Ensure ScoutShop account has sufficient funds if you
- Get signatures for member applications and Unit Leader and Chartered Organization Head signatu
- Use the Recharter Payment Sheet to calculate total fees due (Recharter fee, memberships and Bo

Additional documents in Packet: Annual Charter Agreement and Journey to Excellence Scoreshe

Recommended Excel versions of the JTE Scoresheets can be downloaded at:

download forms here

February 9

- Turn in all Recharter documents and payment by this date OR SOONER!
- Charter Renewals require the signature of a District Representative, which can be a Unit Commiss
- Charter Renewal materials can be submitted to Council Headquarters and will be forwarded to the

If you are the renewal processor for your unit and have the 2012 access code for your unit, start the proc

(Wait until January 10 to start)

Tutorial

RECHARTER **HANDBOOK** **Recharter Payment Sheet**

Help

Recharter Now